

Select Committee Combined Work Programme

About our Select Committees

This work programme sets out all formal meetings of the Council's Select Committees.

The purpose of Select Committees is to carry out the Council's overview and scrutiny function. Their role is to support public accountability and improve outcomes for residents through scrutinising the work of decision-makers.

Select Committees can carry out this function either through an in-depth Inquiry or one-off item at Committee meetings.

A scrutiny Inquiry is an investigation on a topic that will lead to a report and evidence-based recommendations for change to decision-makers. The key difference between one-off committee items that are not part of an inquiry and scrutiny inquiries is that Select Committees normally only make recommendations to Cabinet as a result of an in-depth Inquiry.

Evidence for scrutiny Inquiries may be gathered in different ways depending on the topic, this includes taking evidence at formal Select Committee meetings and/or informal meetings, visits or external research. Prior to any work commencing the Select Committee will agree an Inquiry scoping document which will outline the terms of reference, the methodology and inquiry timeline.

For more details about Select Committee Inquiries and guidance please see <http://www.buckscc.gov.uk/services/council-and-democracy/scrutiny/>

[Finance, Performance & Resources Select Committee](#)

[Children's Select Committee](#)

[Health & Adult Social Care Select Committee](#)

[Transport, Environment & Communities Select Committee](#)

Date	Topic	Description and purpose	Lead Service Officer	Attendees
Finance, Performance & Resources Select Committee				
11 Sep 2018	Budget Scrutiny 2018 - 6 month progress report	The Committee will examine a progress report on the implementation of the recommendations from Budget Scrutiny 2018 after 6 months. Members will have an opportunity to question the Cabinet Member for Resources and the Director of Finance and Assets, before discussing and allocating a RAG status for the progress of each recommendation.	Fazeelat Bashir, Committee & Governance Advisor	John Chilver, Cabinet Member for Resources Richard Ambrose, Director of Finance and Assets
11 Sep 2018	Home-to-School Transport Update	Members will receive an update on home-to-school transport.	Sarah Callaghan, Service Director Education	Mr Mike Appleyard, Cabinet Member for Education Miss Sarah Callaghan, Service Director for Education Ms Tracey Lawrence, Project Manager for SEN/CWD

Date	Topic	Description and purpose	Lead Service Officer	Attendees
11 Sep 2018	Mid-Year Review of Costs and Savings in Adult Social Care and Children's Services	<p>The Committee will receive an update on the progress with delivery of budget savings in both Adult Social Care and Children's Services.</p> <p>Members will hear from the responsible Cabinet Member, Finance Director and Executive Director for each Service Area.</p>	Richard Ambrose, Director of Finance & Procurement	<p>John Chilver, Cabinet Member for Resources</p> <p>Mr Richard Ambrose, Director of Finance and Procurement</p> <p>Ms Lin Hazell, Cabinet Member for Health & Wellbeing</p> <p>Mr Adrian Isaacs, Finance Director for Communities, Health & Adult Social Care</p> <p>Mr Warren Whyte, Cabinet Member for Children's Services</p> <p>Ms Elizabeth Williams, Finance Director for Children's Services</p> <p>Sarah Ashmead, Executive Director and Assistant CEO,</p> <p>Gill Quinton, Executive Director for Communities, Health and Adult Social Care (TBC)</p> <p>Tolis Vouyioukas, Executive Director for Children's Services (TBC)</p>
27 June 2018				

Date	Topic	Description and purpose	Lead Service Officer	Attendees
11 Sep 2018	Modernising Local Government - Update	Details to be confirmed.	Sarah Ashmead, Executive Director (Resources)	John Chilver, Cabinet Member for Resources Sarah Ashmead, Assistant Chief Executive and Monitoring Officer
13 Nov 2018	Budget Scrutiny 2019 - Scope	The Committee will consider and agree the draft inquiry scope for the Budget Scrutiny Inquiry 2019.	Fazeelat Bashir, Committee & Governance Advisor	Committee Members
13 Nov 2018	Business Rates Retention - Change Implications	Members will review the changes to business rates retention and how these will impact the Council and small businesses in Buckinghamshire.	Richard Ambrose, Director of Finance & Procurement	John Chilver, Cabinet Member for Resources Richard Ambrose, Director of Finance and Procurement Matthew Strevens, Corporate Finance Business Partner
13 Nov 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Fazeelat Bashir, Committee & Governance Advisor	
11 Dec 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Fazeelat Bashir, Committee & Governance Advisor	

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Children's Select Committee				
10 Jul 2018	Children's Short Breaks Draft Strategy Consultation: Select Committee Review and Response	For Committee Members to review the draft strategy consultation for children's short breaks and to prepare a response to help shape and inform the next stage.	Matilda Moss, Interim Head of Strategic Commissioning	Warren Whyte, Cabinet Member, Children's Services Tolis Vouyioukas, Executive Director Children's Services Matilda Moss, Interim Head Children's Commissioning
10 Jul 2018	Early Help Service - Verbal Update	For the Committee to receive a verbal update on the Early Help Service.	Sara Turnbull, Transformation Programme Manager, Early Help, Tolis Vouyioukas, Executive Director Children's Services	Warren Whyte, Cabinet Member Children's Services Tolis Vouyioukas, Executive Director Children's Services Sara Turnbull, Transformation Manager, Early Help
10 Jul 2018	Inquiry Report for Select Committee agreement: Working Together to Reduce the Number of Permanent Exclusions from School	For Select Committee Members to discuss and agree the Draft Inquiry Report: Working Together to Reduce the Number of Permanent Exclusions from School to be submitted for Cabinet Approval	Sarah Hawkswood, Committee & Governance Advisor	Select Committee Members

Date	Topic	Description and purpose	Lead Service Officer	Attendees
10 Jul 2018	Review of Performance Report Q4 2017-18	For the Committee to review with Cabinet Members any areas of underperformance	Sarah Hawkswood, Committee & Governance Advisor	Warren Whyte, Cabinet Member Children's Services Mike Appleyard, Cabinet Member Education & Skills Tolis Vouyioukas, Executive Director Children's Services
4 Sep 2018	Voice of the Child and Young Person Inquiry - Progress on Implementation of Recommendations 18 months on	For the Committee to receive an update on progress regarding implementation of Recommendation 4 of its 2016 Inquiry Report; that a specific Voice of the Child and Young Person website hub is developed.	James Fowler, Acting Youth Service Manager, Tolis Vouyioukas, Executive Director Children's Services	Warren Whyte, Cabinet Member Children's Services Tolis Vouyioukas, Executive Director Children's Services James Fowler, Acting Youth Service Manager
27 Nov 2018	Review of Performance Report - Q1 2018-19	For the Committee to review any areas of underperformance	Sarah Hawkswood, Committee & Governance Advisor	Mr Warren Whyte, Cabinet Member Children's Services Mr Mike Appleyard, Cabinet Member Education & Skills Mr Tolis Vouyioukas, Executive Director Children's Services
27 Nov 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Sarah Hawkswood, Committee & Governance Advisor	

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Health & Adult Social Care Select Committee				
24 Jul 2018	Adult Short Breaks Strategy Consultation	For Committee Members to review the strategy consultation for adult short breaks and to prepare a response to help shape and inform the next stage.	Clare Capjon, BU Improvement Manager, Rebecca Carley, Adult Social Care PMO Manager	Lin Hazell, Cabinet Member for Health & Wellbeing Jane Bowie, Director of Joint Commissioning
24 Jul 2018	Adult Social Care Transformation Plans	The Committee heard about the transformation plans at its November meeting so this item will be for Members to hear about the progress in terms of delivery of the plans.	Clare Capjon, BU Improvement Manager, Rebecca Carley, Adult Social Care PMO Manager	Lin Hazell, Cabinet Member for Health & Wellbeing Karen Jackson, Service Director (ASC Operations) Jane Bowie, Director of Joint Commissioning
24 Jul 2018	Child Obesity Inquiry report	For Committee Members to review and approve the draft Child Obesity Inquiry report.	Liz Wheaton, Committee and Governance Adviser	
24 Jul 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Liz Wheaton, Committee and Governance Adviser	
2 Oct 2018	Director of Public Health Annual Report	For Committee Members to receive the Director of Public Health Annual Report.	Jane O'Grady, Director of Public Health	Noel Brown, Cabinet Member for Community Engagement and Public Health Jane O'Grady, Director of Public Health

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2 Oct 2018	GP provision	For the Committee to hear in more detail about the plans for GP provision across the County.	Liz Wheaton, Committee and Governance Adviser	Lou Patten, Accountable Officer, Bucks Clinical Commissioning Group
2 Oct 2018	The impact of the Government's Green Paper	For the Committee to hear from Adult Social Care about the impact of the Government's Green Paper on funding options around social care.	Clare Capjon, BU Improvement Manager	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director
2 Oct 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Liz Wheaton, Committee and Governance Adviser	
20 Nov 2018	Developing Care Closer to Home	For the Committee to review the progress being made on the Hospital Trust's "Developing Care Closer to Home" project.	Liz Wheaton, Committee and Governance Adviser	Neil Macdonald, Chief Executive, Bucks Healthcare Trust Lou Patten, Accountable Officer, Clinical Commissioning Group Carolyn Morrice, Chief Nurse, Bucks Healthcare Trust

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20 Nov 2018	System Resilience and Integration update	For the Committee to review the system Winter resilience plans and to hear about the progress being made towards health and social care integration.	Liz Wheaton, Committee and Governance Adviser	Lin Hazell, Cabinet Member for Health & Wellbeing Gill Quinton, Executive Director, Bucks County Council Neil Macdonald, Chief Executive, Bucks Healthcare Trust Lou Patten, Accountable Officer, Bucks Clinical Commissioning Group
20 Nov 2018	Work Programme Update	For Members to consider the Committee's work programme.	Liz Wheaton, Committee and Governance Adviser	

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Transport. Environment & Communities Select Committee				
17 Jul 2018	Energy and Growth - Future Demand, Challenges and Income Generating Opportunities	Members will review the key challenges, opportunities and emerging priorities in the draft Energy Strategy and will examine the national context and local approach to meeting the increasing energy demands of the county. Members will have an opportunity to provide their views on the emerging priorities and inform the action plan and implementation of the strategy.	Edward Barlow, Head of Energy & Resources, Kama Wager, Committee Adviser	Bill Chapple, Cabinet Member for Planning and Environment Ed Barlow, Head of Energy and Resources
17 Jul 2018	Is the Council Ready for Growth Inquiry: 6 Month Recommendation Monitoring	Members will review and assess the progress towards implementation of the inquiry recommendations.	Rachel Wileman, Infrastructure Strategy Manager	Martin Tett, Leader Rachel Wileman, Infrastructure Strategy Manager
17 Jul 2018	Sustainable School Travel Inquiry: 12 Month Recommendation Monitoring	The Committee will review and assess the progress towards the recommendations made within the inquiry report, as agreed by Cabinet in April 2017.	James Gleave, Transport Strategy Manager, Joan Hancox, Head of Transport Strategy	Mark Shaw, Cabinet Member for Transportation Joan Hancox, Head of Transport Strategy

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17 Jul 2018	TfB Programme of Works and Performance Dashboard	Members will review the current and forward programme of works and the performance dashboard for TfB.	Mark Averill, Head Of Highways (client), Mark Kemp, Director of Transport	Mark Shaw, Cabinet Member for Transportation Mark Averill, Head of Highways (Client) Simon Dando, Contract Director TfB
18 Sep 2018	DEFRA 25 year Environmental plan – potential implications for BCC	To be developed	Martin Dickman, Environment Services Director, David Sutherland, Sustainability Service Business Manager	Bill Chapple, Cabinet Member for Planning & Environment David Sutherland, Service Business Manager
18 Sep 2018	Modern Slavery Inquiry: 6 Month Recommendation Progress Review	Members will monitor and review the progress towards the implementation of the inquiry recommendations as agreed by Cabinet.	Faye Blunstone, Community Safety Co-Ordinator, Nigel Sims, Strategic Commissioning Manager	Noel Brown, Cabinet Member for Community Engagement Nigel Sims, Strategic Commissioning Manager Faye Blunstone, Community Safety Coordinator

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18 Sep 2018	Street Lighting	Members will examine the street lighting element of the Transport for Bucks contract. They will review the current performance, and effectiveness of the processes, policy and approach to street lighting.	Mark Averill, Head Of Highways (client)	Mark Shaw, Cabinet Member for Transportation Phil Lain, Street Lighting Manager David Stewart, Scheme Delivery Manager, Ringway Jacobs Mark Averill, Head of Highways (Client)
18 Sep 2018	Work Programme Update	For Members to discuss the Committee's work programme.	Kama Wager, Committee Adviser	
6 Nov 2018	Gully Cleaning and Drainage System Maintenance	To be developed	Mark Averill, Head Of Highways (client)	Mark Shaw, Cabinet Member for Transportation Mark Averill, Head of Highways (Client)
6 Nov 2018	Is the Council Ready for Growth Inquiry: 12 Month Recommendation Monitoring	Members will review and assess the progress towards completion and implementation of the inquiry recommendations.	Rachel Wileman, Infrastructure Strategy Manager	Martin Tett, Leader Rachel Wileman, Infrastructure Strategy Manager